

NORTH FORK AMBULANCE ASSOCIATION  
BOARD OF DIRECTORS MEETING  
OCTOBER 11, 2016  
PAONIA STATION

Board Members present: Dan Miller, Mike Hughes Susann Brown, Larry Hughes and Connie Johnson.

Also present: Kathy Steckel, Diane Perry, Steve Simpson, and Deb Leger.

The meeting was called to order by Dan Miller at 7:04 pm.

- I. The minutes of the September 13, 2016, meeting were approved as written. Susann Brown made the motion and Connie Johnson seconded. No objections.
- II. The financial reports for September were distributed. Larry Hughes made the motion to approve the financials and Susann Brown seconded. No objections.
- III. Introduction of guests. No guests present. Scheduled guest – Marjorie True did not attend.
- IV. Public Comment. No public comment.

V. Reports

- A. President's Report. Dan has been trying to get the new Quick Response Vehicles wired and all of the equipment installed. One vehicle has been completed, except for the graphics.

The Hotchkiss Fire Department would like to re-negotiate the lease contract. We have made our last payment under the original contract. Dan would like a couple of board members to handle the negotiations, if we choose to negotiate. Larry suggested tabling the issue until all board members were present.

- B. Director's Report. Kathy presented her Report to the Board (see attached). The 12-lead modules will be installed next Tuesday (Oct 18). We will have to pay our half by the end of October.

The USDA grant request is being submitted and we should be reimbursed by the end of the year.

Kathy has been busy giving public presentations and is looking for board support for future public presentations in conjunction with the Membership Drive during October and November.

- C. Business Office Report.

The membership drive is off to a busy start. In the first two weeks we received 824 memberships totaling \$44,390.00 dollars and received \$8,000.00 in donations along with those memberships. Seems about on pace with last year.

Diane read a Thank you letter from one of our patients, to let the board know what a good job the crew is doing.

D. Committee Reports.

Financial Advisory Committee – Has not met over the last month, but need to work on an Investment Policy and an Expenditure policy. Kathy would also like them to consider a Gift Acceptance Policy. Would we accept an old car if someone wanted to donate it? How would a donation of stocks & bonds be handled, etc.

Membership Committee – Dan appointed Susann to the Membership committee, as he feels this committee needs additional members and it more suits her area of expertise.

VI. Old Business.

- A. Expenditure Policy
- B. Investment Policy
- C. Gift Acceptance Policy A-C have been tabled until the Financial Advisory Committee has a chance to meet and set some guidelines for these policies.
- D. Board Member Job Description – Kathy briefly touched on this subject. At the Non-Profit Leadership Seminar she attended, it was suggested that this would be a good idea. This was also tabled until she could bring a sample job description to the board.
- E. Vehicle Policy – Kathy and Dan have been working on a vehicle policy for all NFAA vehicles, not just the QRV's. The policy was distributed and reviewed by the board members. Larry Hughes made a motion to adopt the Vehicle Policy and Mike Hughes seconded. No objections.
- F. ALS Response Guidelines – Kathy, the captains and Connie Johnson, representing Delta County dispatch, have been working on guidelines for how and when ALS providers will respond. It is still a work in progress, but is mostly complete.

VII. New Business

- A. Raising the on-call rate for ALS providers covering all three communities. Kathy would like to see ALS providers who are willing to respond to calls in all three communities get paid more. Her suggestion is \$2.00/hr more than the current EMT I rate, bringing their pay to \$5.75/hr while on ALS call. There is room in the budget to cover these expenses until the end of the year. The increase will have to be built into next years budget. After much discussion, Larry Hughes made a motion to raise ALS on call pay by \$2.00/hr effective October 1, 2016. Susann Brown seconded. No objections.

VIII. The meeting was adjourned at 8:27 pm.