

**NORTH FORK AMBULANCE ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
**March 20, 2014**  
**HOTCHKISS AMBULANCE BARN**

Board Members Present: Dan Miller, Clinton Clock, Sheila Maki, Deb Ferrier, Dory Funk, Don Geddes  
Absent: Richard Kinser  
Also Present: Kathy Steckel, Karina Nicewicz, Linda Kiser, Tiffany Ware, Deb Leger

- I. The meeting was called to order by Dan Miller at 7:00 p.m.
- II. The minutes of the February 6, 2014 meeting were approved as written.
- III. Applicants. .
- IV. Reports.
  - A. Operations. A GPS unit has been installed in the Crawford ambulance. It was moved and approved to obtain units for all rigs. Pager meetings have been taking place, with the next one in Hotchkiss on April 22. Dan stated that a replacement needs to be found for Richard's job of procuring DCMH ambulance supplies. NFAA insurance policy was discussed, as annual renewal takes place in June. Different providers and policies will be researched.
  - B. Community Outreach. No report
  - C. Membership. No report.
  - D. Promotions. Sheila reported that the monthly social event for Hotchkiss was a potluck prior to the CE class. Turnout was favorable. The upcoming mock crash is in planning. Mother's Day breakfast in Hotchkiss with the fire dept. and Pioneer Days in Crawford are the next events for NFAA participation.
  - E. Recruitment. Dr. Funk has arranged with Felix Belmont of KVNF to attend their Board meeting on April 1. He will try to get the NFAA mentioned on KVNF's PSAs on a regular basis. Dr. Funk will promote the NFAA at a Board of Realtors breakfast on May 14.
  - F. Retention. E. Taylor has been certified as an EMT in Crawford, Deb reported.
  - G. 911 Express Train. The train is ready for upcoming events.
  - H. Director. The State Provider Grant has been submitted, results will be available July 1. The remaining Hotchkiss rig will go for 'wrapping' on April 1.
  - I. Captains. For Paonia's social event, Linda plans on a potluck dinner prior to the next CE class. Participation seems to increase when the two events are combined. Linda has been speaking to someone to take over scheduling in Paonia.
  - J. Medical Director. No report
  - K. Runs to date for February were distributed.
- V. Old Business. There was no old business.
- VI. New Business.
  - A. No changes have been made to the current DCAD rendezvous contract. It was moved and approved to accept the contract as written for another year.
  - B. Kathy has been researching a personnel management software package called EMS Toolkit. The goal is to simplify data collection and reporting as well as accessibility for the volunteer personnel. It was moved and approved to sign up for a 30 free trial period, with a month to month purchase option for 90 days. The projected cost of the package is \$4500/year.
  - C. A 'spinal immobilization protocols and skills' update has been prepared by Dr. Pruet and is ready for inclusion in the NFAA protocols. .
- VII. Adjournment. The meeting was adjourned at 8:15 p.m.
- VIII. Executive Session.

IX. Return to general meeting.

A. The financial reports for February were approved as written.

B. Board of Directors Officers. Richard Kinser will replace Sheila Maki as Vice-President during the transition period where Richard is training Dan Miller to replace him as President and Chief of Operations.

X. The meeting was adjourned at 9:00 pm.