

**NORTH FORK AMBULANCE ASSOCIATION
BOARD OF DIRECTORS MEETING
JUNE 18, 2015
HOTCHKISS AMBULANCE STATION**

Board Members Present: Dan Miller, Clinton Clock, Don Geddes, Tom Mingen, Bob Sussman, Larry Hughes

Absent: Chris Cox

Also Present: Kathy Steckel, Karina Nicewicz, Peter Pruett

I. The meeting was called to order by Dan Miller at 7:00 p.m.

II. The minutes of the May 21, 2015 meeting were approved as written.

III. Reports.

A. President's Report.

1. Dan is looking at ambulances to evaluate in July.

2. A committee comprised of Dan, Don and Bob will work to update NFAA by-laws.

B. Director's Report. (*attached*)

C. Business Office Report.

1. Runs to date through May were distributed.

2. Membership numbers are steadily, if slowly, rising. 1839 total to date.

D. Steering Committee Report. Kathy presented "Revised Options for Strategic Plan", in which four possible scenarios were discussed.

IV. Old Business.

A. Membership. A draft of the NFAA membership application was presented for review, comments to be submitted to Kathy by July 4 prior to the final revision.

B. Billing. A billing services agreement between the NFAA and Billing Solutions, Inc. was approved and signed, effective August 1, 2015.

C. Collections. The account will be transferred from Wakefield to Western Collections in Grand Junction as of August 1.

V. New Business.

A. A contract with ESO to provide patient care software was signed, for a cost of \$2495 per year.

B. Insurance policy. It was moved and approved to accept the VFIS insurance policy renewal as presented, at a cost of \$9106. Additionally, it was moved and approved to add the accidental death benefit of \$168/yr and the primary non-owned auto liability of \$208/yr.

C. Don has five train appearances coming up this summer and is in need of help.

D. Dr. Pruett spoke of the need to find a replacement for his position as Medical Director.

VI. Executive Session.

VII. Return to general meeting.

A. The financial reports for May were approved as written.

VIII. The meeting was adjourned at 8:30 p.m.

BOARD REPORT – Kathy Steckel, Executive Director
June 18, 2015

OPERATIONS

Vehicles:

3156 & 3157 – moving ahead with repairs, hopefully done by Cherry Days.

3159 –tie rod needs replacement, \$65 to \$500 estimate

Equipment:

Buildings: Crawford water heater – Larry has looked at it.

FINANCIAL

- Communicated with AMB about moving our billing business as of 8/1/2015. Negotiated from \$900 to \$0 on the 3 tablets they provided.
- Directed Karina to move our Collections account as of 8/1/15 to Western Collections in Grand Junction.
- Made contact with ESO to pick up our contract directly, as AMB will no longer support our contract once we move our billing. Contract: \$2495.00 per year.
- Met with Billing Solutions, Montrose. Have letter of introduction and contract to be signed.
- State EMS Provider Grant announced, we were funded for Personnel, \$105,379.62 for 50% of our payroll for the last 6 months of 2015 and the first six months of 2016.
- Now have PayPal account to take online payments for Membership and other uses, ie. City Market card set up for donations, as well as Schwan's

HR

Paonia EMT Class:

4 for Paonia, 2 for Hotchkiss- finishing class this Saturday. ETA Aug--Sept

EMR class:

Finished, everyone passed. 2 for Hotchkiss and 2 for Crawford

QA/QI:

Met with Dr. Pruett today. We will need to look for a replacement PA as he is stepping down due to health issues, asap.

BOARD WORK:

- Strategic Plan work:

- Public meeting May 28 went well, 35-40 in attendance.
- Membership: Bo from David Reed's office has draft Terms of Agreement for our new Ambulance Membership Program ready for review.
- Revised Strategic Plan Options to include volunteer crews plus ALS volunteer and paid members to provide service from three stations.
- Communications Plan:
 - Met with Gloria Crank about outlining our plan for the summer Using Auxiliary group to get the word out, posters, social media, newspapers.
 - Jan Simmons, volunteer, to help ID an schedule community presentations. Also ID list of Key People in the community to act as our advocates.
 - Will revise the Power Point from May 28 into a useful summary for presentations.

MEETINGS/INTER AGENCY CONTACT

- Emergency Preparedness meeting rescheduled for July