

**NORTH FORK AMBULANCE ASSOCIATION
BOARD OF DIRECTORS MEETING
February 6, 2014
CRAWFORD SCHOOL
(following the annual meeting)**

Board Members Present: Richard Kinser, Clinton Clock, Sheila Maki, Deb Ferrier, Dory Funk, Dan Miller, Don Geddes

Also Present: Kathy Steckel, Karina Nicewicz, Linda Kiser, Kris Stewart, Adam Clifford, Alex Glidden, Deb Leger, Roger Johnson, Rick Steckel.

- I. The meeting was called to order by Richard Kinser at 7:40 p.m.
- II. The minutes of the January 2, 2014 meeting were approved after the correction referencing the Hotchkiss rig as #3158 instead of #3159.
- III. Applicants.
 - A. Linda has interviewed and recommended Richard Beers as driver for Paonia.
 - B. Jeff Wentzel of Crawford and Alex Colby of Paonia wish to be reinstated as drivers for the NFAA after a period of absence. It was recommended that they go through the orientation process again.
- IV. Reports.
 - A. Grants & Special Projects. No report.
 - B. Injury Prevention. Dr. Funk and Richard spoke to the Rotary Club about the NFAA and were well received. Future contacts with local businesses are planned.
 - C. Membership. No report.
 - D. Promotions. A volunteer party took place in Crawford. Hotchkiss will host one in February and Paonia one in March.
 - E. Staff Support. Clint prepare the service awards for the annual meeting.
 - F. Kiddie Train. The train and trailer are in covered storage for the winter.
 - G. Director/Recruitment and Retention. Kathy has been working on grant applications, board job descriptions and the EMT class.
 - H. Captains. Adam reported that there is some inconsistency among staff as to the 'lights' policy. The policy needs to be clarified, perhaps during CE. Linda reported that 3 individuals who took the EMT class last year have not completed testing yet. She is urging them to do so. Linda, as the new captain for Paonia, has been contacting personnel via email and phone about updating CPR certification for those who need it.
 - I. Operations. Richard, the captains, Kathy and Dr. Pruet have met for ongoing protocol revisions. It was decided that protocols would no longer be distributed to all personnel. The captains will have a copy, there will be one in each rig, and it will be posted on the website as well.
 - J. Medical Director. No report
 - K. Runs to date for January were distributed.
- V. Old Business.
 - A. An application is in process for a State Provider Grant, instead of the original application for a new ambulance, as previously discussed. It is a state-wide consolidated grant, for which the NFAA will be requesting five power cots and two Lucas machines. The Board members have agreed to this grant via a telephone vote. The outright cost of the equipment would be \$133,000; the half match for the NFAA, after discounts, will be \$52,546.
- VI. New Business.
 - A. Complimentary NFAA membership for retired volunteers was discussed. It was moved and approved to donate memberships to those individuals (and their household members) who have been in active service and in good standing for 10 years. Jim Roberts, who just retired, will be the first recipient.

- B. Obtaining carbon monoxide monitors/alarms for the ambulance jump bags was discussed. Dr. Pruett will be consulted. Alex will report on costs at the next Board meeting.
- C. Alex suggested expanding NFAA content on Facebook.
- D. Unit #3158 will be wrapped with the new branding/logo. The cost is in the budget for 2014.
- E. Paonia High School wishes to host the mock crash event in May. Other agencies and NFAA volunteers need to be recruited.
- F. Richard brought an itemized proposal from Slim Farnsworth, Rocky Star Education, for comprehensive CE instruction, record keeping, trip review, etc. for a monthly estimated cost of \$1500. Options can be negotiated; discussion is possible for next year's budget.

VII. Adjournment. The meeting was adjourned at 9:20 p.m.

VIII. Executive Session.

IX. Return to general meeting.

A. The financial reports for January were approved as written.

B. Applicants.

1. It was moved and approved to accept Richard Beers as driver for Paonia.
2. It was moved and approved to reinstate Jeff Wentzel and Alex Colby as drivers for Crawford and Paonia respectively. They will be asked to attend orientation.

C. Election of Officers. It was moved and approved to appoint Dan Miller as President, Sheila Maki as Vice-President and Clinton Clock as Secretary/Treasurer.

D. Working Board Job Descriptions. The following appointments were made:

1. Operations Chief—Dan Miller
2. Community Outreach—Richard Kinser
3. Membership—Clinton Clock
4. Promotion—Sheila Maki
5. Recruitment—Dory Funk
6. Retention—Deb Ferrier
7. 911 Express Train—Don Geddes.

X. The meeting was adjourned at 10:20.