

NORTH FORK AMBULANCE ASSOCIATION
BOARD OF DIRECTORS MEETING
DECEMBER 13, 2016
HOTCHKISS STATION

Board Members present: Dan Miller, Susann Brown, Connie Johnson, Larry Hughes, Gregg Angelovich and Chris Cox.

Also present: Kathy Steckel, Diane Perry, Deb Leger, and John Musser

- I. The meeting was called to order by Dan Miller at 7:01 pm.
- II. The minutes of the November 10, 2016, meeting were approved as written. Larry Hughes made the motion and Susann Brown seconded. No objections.
- III. The financial reports for November were distributed. Chris Cox made the motion to approve the financials as written and Larry Hughes seconded. No objections.
- IV. Introduction of guests. John Musser of Raymond James came to the meeting primarily to complete paperwork to allow access to the financial statements online. Spent some time completing the paperwork and gathering signatures.
- V. Public Comment. No public comment.
- VI. Reports
 - A. President's Report. Dan reminds the board members about the dinner Thursday night for the crew. A holiday get together and Linda Kiser is retiring after 25 years. Kathy will distribute the gift cards that the board voted to give crew members at the last meeting. Would like board members there, to help thank crew members. Four board members are up for re-election in February – Chris, Larry, Dan and Connie. These Directors need to let us know if they want to stay, so we know how many board members we need to recruit.
 - B. Director's Report. Kathy went over her Report to the Board (see attached). Kathy met with Larry and Gregg about the budget. The meeting made them realize the urgency in finding alternative means of funding. We need to start now, could run out of funds in three years. Should come up with several models that take into account operational changes as well as going to a tax base. A sales tax seems to be the preferred method, as it would distribute the burden equally.

2017 planning ideas include commission-based membership recruitment and an increased community presence through Pet First Aid and other CPR classes, distribution of First Aid Kits, AED's in churches, restaurants, senior centers.
 - C. Business Office Report. The membership drive is winding down and we are still a little short of our goal, even after the calling program. The calling program brought about 100 memberships.

Runs are still down, but what is noticeable is the number of non-member runs that we have each month.

D. Committee Reports.

Financial Advisory Committee.

Expenditure Policy – Larry wrote up the expenditure policy as discussed at the last meeting. Gregg made a motion to enter the Expenditure Policy into the Policy and Procedures Manual as an addendum. Susann seconded. All in favor.

Larry recommends not spending money on a new ambulance for at least one year. He inspected all of the vehicles and feels they are in good shape. There are always going to be breakdowns.

Suggest it might be good to track the DCAD rendezvous reductions and the number of people served, etc. to justify the presence of the QRV's.

Will have the Investment Policy before the next meeting. Larry, Chris and John Musser will meet.

Membership Committee. Planning for next year.

VII. Old Business.

A. Budget – There are few changes from last year's budget. There will be expanded personnel wages for ALS.

Since we just approved the Expenditure Policy, Gregg would like to know what we are approving in large purchases before approving the budget. At the moment there is \$24,000 in the budget for EMS equipment which could be for CO2 monitors. After some discussion, the budget for EMS equipment will be changed to \$12,500 for CPAP or other equipment. CO2 monitors to be put on hold.

Larry makes a motion to put the budget on hold until the January meeting. Gregg seconded. No objections. In the meantime Kathy will think about personnel needs and possibly increasing the personnel budget - dividing Dawnette's job between several people, increased salaries for captains, etc.

VIII. New Business

No new business

IX. Executive Session

Executive Session called to order at 8:40pm

X. Return to general meeting 9:25pm.

Return to the question of which board members will stay. Larry will stay. Chris Cox might have a conflict of interest with a change in his job, but will stay if that does not develop. Connie is unsure, she feels she has too much going on with her job to continue.

XI. Meeting Adjourned at 9:35pm

Minutes approved as written at the January 10, 2017 board meeting.