

**NORTH FORK AMBULANCE ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
**November 7, 2013**  
**HOTCHKISS AMBULANCE BARN**

Board Members Present: Richard Kinser, Clinton Clock, Sheila Maki, Don Geddes, Deb Ferrier, Dory Funk, Dan Miller

Absent:

Also Present: Kathy Steckel, Karina Nicewicz, Kris Stewart, Randy Fisher

I. The meeting was called to order by Richard Kinser at 7:00 p.m.

II. The minutes of the November 7, 2013 meeting were approved as written.

III. Applicants.

A. Dustin Nordstrom was present with his application to be a driver for Paonia, with the intention of enrolling in the EMT class.

B. Dan Burke has submitted an application for funding for an EMT refresher class in Paonia.

IV. Reports.

A. Grants & Special Projects. No report.

B. Injury Prevention. Dr. Funk reported that the senior driving programs in Hotchkiss and Paonia were well attended, with 47 attendees in Hotchkiss and 27 in Paonia. The program may be repeated in coming years.

C. Membership. Sheila has spoken with Jen Ludwig about setting up membership displays at various sites in the community.

D. Promotions. Deb is planning a "cabin fever" party for the staff for after the beginning of the year.

E. Staff Support. No report.

F. Kiddie Train. No report.

G. Director/Recruitment and Retention. A "North Fork Holiday Marketplace and Lunch" has been planned and scheduled for Saturday, Dec. 14, 9 am to 3 pm, at Heritage Hall. For a hall rental cost of \$150 to the NFAA, vendors will be offered free both space; dessert will be by Annie's Country Cookin' at cost; soup/chili/dessert lunch provided by NFAA volunteers for \$4.

H. Captains. No report.

I. Operations. Richard attended the recent Kiwanis club meeting in Hotchkiss to promote membership and NFAA awareness.

J. Medical Director. No report

K. Runs to date for November were distributed.

V. Old Business.

A. The repaired Crawford ambulance is ready to be put back into service.

VI. New Business.

A. Deb questioned whether the boxes of ambulance trip records which are currently stored in the Crawford barn could be microfilmed or otherwise electronically filed. Dr. Funk reported that Colorado statute states that medical records may be destroyed after 7 years, with records of minors to be kept for 7 years after reaching the age of 18.

B. Kathy proposed purchasing an appreciation Christmas gift for the staff at Delta County dispatch. The Board agreed to purchase a Keurig coffee maker for them.

VII. Adjournment. The meeting was adjourned at 8:00.

VIII. Executive Session.

IX. Return to general meeting.

A. The financial reports for November were not available for approval.

B. Applicants.

1. It was moved and approved to accept Dustin Nordstrom as driver for Paonia, contingent on satisfactory CBI and DMV background checks.

2. Dan Burke's application for the EMT refresher course was tabled until the next Board meeting.

C. It was moved and approved to transfer all NFAA legal records from Jim Briscoe's office to the offices of Aaron Clay since Jim Briscoe has announced his retirement at the end of the year.

X. The meeting was adjourned at 9:00.