

**NORTH FORK AMBULANCE ASSOCIATION  
BOARD OF DIRECTORS MEETING  
AUGUST 20, 2015  
CRAWFORD FIRE STATION**

Board Members Present: Dan Miller, Clinton Clock, Don Geddes, Bob Sussman, Chris Cox, Larry Hughes

Absent: Tom Mingen

Also Present: Kathy Steckel, Karina Nicewicz, Kris Stewart, Adam Clifford

I. The meeting was called to order by Dan Miller at 7:00 p.m.

II. The minutes of the July 16, 2015 meeting were approved as written.

III. Introduction of guests. Prior to the meeting, four board members from the DCMH Foundation presented a check for \$3200 to the NFAA. Photos were taken with members of both boards.

IV. Reports.

A. President's Report.

B. Director's Report. (*attached*)

C. Business Office Report.

1. Runs to date through July were distributed.

2. 140-150 retroactive billing authorization requests have been sent out. 60 have responded, giving permission to bill their insurance company. Current member transports are being billed as well, pending authorization to bill.

3. The billing process with BSI is being finalized.

D. Steering Committee Report.

IV. Old Business.

A. Membership.

B.

V. New Business.

A. An employee appreciation picnic has been scheduled for Sunday, Sept. 13. Kathy or Dawnette will contact the network of volunteers to bring salads, sides and desserts. A cap of \$1200 in expenditures was voted upon; this includes prizes, meat to be grilled and beverages.

B.

VI. Executive Session.

VII. Return to general meeting.

A. The financial reports for July were approved as written.

B. It was moved and approved to reimburse Kathy and Karina for their internet data plans.

VIII. The meeting was adjourned at 8:50 p.m.

BOARD REPORT – August 20, 2015 by Kathy Steckel, Executive Director

BOARD WORK

- Ongoing rendezvous contract negotiations with DCAD Board to split the Medicare allowable rates at 50/50. Letter attached. They will be getting back to me.
- Bo at David Reeds office approved the Terms of Agreement, Application Form and Brochure.
- Brochure sent to printer, will have it back by Aug 25.
- Plan for Membership Drive, see attached.
- Randy Fisher, CPA, has the following for a guideline on our tax-deductible status: “The annual dues are deductible as a medical expense and contributions are deductible as charitable contributions. The dues are not considered a charitable contribution because of value received, or the potential of value received, in the future.”
- Letters of request for donation to Delta County done, working on Montrose and Gunnison.

HR/STAFF

- Physician Adviser-Dr. Berkosky declined, as did all of the DCMH ER Docs. Our Regional Medical Director, Dr. Gross, will provide as interim until a permanent Adviser is found.
- Raising our level of care from BLS to ALS:
  - EMT-I Class – enrolled: Rhonda McCoy, Deb Leger, Cindy Owen and Kathy Steckel. Class starts Sept 15, ends Jan 22, with two months of clinicals following.
  - Awarded State CREATE grant for 50% of EMT-I class
  - Awarded DCMH Foundation \$3200 for the EMT-I class
  - Applying for grant from the Western Colorado Heath Fund-Western Colorado Community Foundation for equipment to upgrade to ALS equipment

BUDGET AND FINANCE

- Processing the State EMS Provider Grant, about \$50,000 benefit this year, with same for first six months of 2016.
- Retroactive billing continues, 60 forms returned out of 150 sent.
- Transitioned to Billing Solutions, Inc. as of Aug. 1<sup>st</sup>.
- Merchant account for taking Membership payments on the street
- Website redesign to take payment and membership on line by Sept 15.
- Replacing two tablets at \$715 total with Tech Soup donation support.

COMMUNICATIONS/PROGRAMS

- Community Outreach Coordinator, Dawnette Simpson for 10 hrs/week for trial 8 weeks ending Aug. 31. Accomplished \* items in first 6 weeks. I would like to see this renewed thru the end of the year.

- \*North Fork Ambulance Network – Green survey in Shopper – about 30 returned for non-emergency help.
- \*Jerky donated by High Wire Ranch – in local banks, restaurants and retail outlets.
- \*Recruitment Drive underway
- Membership Drive – attached
- Public Presentations – attached
  1. \*County Fair, and thank you Clinton for covering things!
  2. Paonia Lions, Paonia Rotary, Paonia Methodist Women’s Group, \*Community Awards Ceremony, Delta Board of Realtors

MEETINGS/INTER AGENCY CONTACT

- DCAD Board, Lions, Rotary, other public group presentations as listed
- Workshops: Press releases, Poster design, Social Media